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## **COVID-19 Pandemic Enhanced Cleaning and Entrance Protocols for Kids Church Area**

**Intent:** To ensure the health and safety of volunteers as well as Parents and children of Kids Church. To ensure volunteers are following enhanced entrance, cleaning and disinfecting procedures. Orientation video will be sent to all volunteers in conjunction with these instructions.

### **PROCEDURES:**

#### **Set up and Clean-up of Sign in Area:**

- All volunteers must **self-screen** prior to coming to church .
- Please make sure to **arrive for 8:30 am** to set up your station and have a quick group meeting
- Upon arrival sanitize your hands with soap and water or alcohol-based hand rub.
- Please ensure you are wearing either a mask or a face shield at all times.
- Ensure the screening table , sign-in computer, screening equipment are all disinfected
- Set up the hand sanitizer, disinfectant wipes or spray, Health Check Screening check list, pens and thermometer. Ensure pens and thermometer have been disinfected during set up and after each use. Sanitization package will be place on the sign in table
- All above procedures must be documented on the “disinfection chart” provided to you
- 2 people will be scheduled each week for sign-in process
- **Designated Entry-** Stairs going up to the second floor, **Designated exit-** Fire escape stairs (these to be explained to parents)
- **Worship Leaders and Teachers are to wear a mask during sign-in , but NOT during worship or a lesson while facilitating a lesson or addressing the entire group**

#### **Registration and Entrance of Children:**

- Upon arrival, children will be registered, screened with questions related to the pandemic and temperatures taken before entering Kids Worship area. If the child is presenting with any symptoms they will not be permitted to stay. If child has temperature higher than of 37.5C 99.5 F should be asked to be returned to their parents
- Disinfect hands after every registration if necessary.
- Please ask parents to toilet their younger children prior to entry, if possible.
- Families will be required to physically distance themselves from other families waiting in line to be registered. Floor will be clearly marked.
- Wipe children’s hands with cleaning wipes upon entry.
- Wash hands before and after using disposable gloves. Remove gloves from wrist and peel inside out prior to disposal.

- Maximum size for each room will consist of no more than 15 individuals, plus 3 volunteers
- If a child develops symptoms after acceptance into care, they will be isolated and parents will be contacted for immediate pick up. Please try to maintain a 2 metre distance from the child while waiting for pick up.
- Please note **NO FOOD or DRINKS** will be served during the class for now..
- 3 volunteers per classroom

### **Clean up procedures:**

- At the end of the service volunteers are to disinfect desks, chairs, door knobs, or any other surface that was touched (excluding pens, crayons, craft items ), sweep the classroom floor, clean up any leftover craft

**Thank you for your commitment to make the Kids Church experience Fun and Soul Nourishing for our children. We greatly value and appreciate your continuous efforts in making Kids Church a safe place for all children to come and experience Jesus!**

### **Supplies needed:**

- Disinfectant wipes
- Cleaning cloths – plastic bags for laundry disposal
- Disinfecting solution in spray bottles
- Hand Sanitizer
- Thermometer
- Disposable gloves